

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,
MAY 12, 2015, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Manager John Park, Deputy City Manager Linda Dunlavy, Public Relations Specialist Dan Metcalf, City Attorney Shane Topham, Community and Economic Development Director Brian Berndt, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Finance Director Steve Fawcett, Police Support Specialist Sheila Jennings, Victim Assistance Coordinator April Ryce, City Engineer Brad Gilson

Excused: Public Works Director Mike Allen

Others Present: Youth City Council Representative Scott Woolston, Clair Geddes, Pyllis Hazell, Judy Nelson, Richard Nelson, Roger Sereka, Charles Boekus, Robert Sullivan, Syker Himan, Todd Sullivan, Nancy Hardy

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 In the absence of Mayor Cullimore, Mayor Pro Tempore Scott Bracken called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Peterson

1.3 Mayor Pro Tempore introduced Youth City Council Representative Scott Woolston.

2.0 CITIZEN COMMENTS

2.1 Clair Geddes identified herself as a resident of Honeycomb Road and expressed concern with parking on her street. She commented that traffic poses a danger for residents trying to pass through.

2.2 Richard Nelson, also a resident of Honeycomb Road, displayed photographs of the parking concern and stated that all of the problematic properties are duplexes with the exception of one. The problem runs from 7800 South to 7847 South and some mornings there are 26 vehicles parked on the street. Parking has created a narrow roadway and it has become an issue for emergency vehicles, delivery vehicles, the postal delivery, and school buses. Prior to the City's incorporation, the County enforced parking during inclement weather.

2.3 Roger Sereka reported that he has been a resident of Honeycomb Road for 39 years. The nearby duplexes have created a substantial problem and he recommends the laws be enforced rather than giving warnings.

2.4 Mayor Cullimore joined the meeting at 7:11 p.m. and assumed the Chair position.

- 2.5 Nancy Hardy addressed a previous suggestion she made that a City-wide survey be conducted seeking input from citizens about what future development they want to see in the City and surveys that other cities have completed. She offered to help the city further research other city surveys and develop survey questions and topics relevant to Cottonwood Heights.
- 2.6 Mayor Cullimore confirmed that they are reviewing similar surveys to help determine options the City would prefer to proceed with. He stated that this is an item that will need to be implemented in next year's budget.
- 2.7 Clair Geddes asked for clarification on action that can be taken by the City to rectify the Honeycomb Road street parking congestion.
- 2.8 Mayor Cullimore stated that one of the challenges they face is that it is a public road and public parking is allowed. Parking policy can be enforced when safety issues factor in. He indicated that the city has previously implemented resident only parking which is nearly impossible to enforce.
- 2.9 Ms. Geddes stated that she would prefer the possibility of making Honeycomb a no parking street. She believes that there is room for four cars to park in the driveways of most residents on Honeycomb Drive. She believes that parking enforcement will remedy the situation. She is of the understanding that city code was changed recently to allow 4 unrelated adults to live together and feels that this has also affected the parking issue.
- 2.10 City Attorney, Shane Topham, comment on the increase of unrelated people occupying a residence and stated that it was required by a change in state law a few years ago to prohibit cities from allowing more than four unrelated occupants in a residence.

3.0 REPORTS/PROCLAMATIONS/RECOGNITIONS

Standing Monthly/Quarterly Reports

3.1 **April Police Report**

Police Support Supervisor, Sheila Jennings, presented the police report for the month of April. She acknowledged that it was currently National Police Week and stated that officers killed in the line of duty are being honored. There were 401 Priority 1 calls, 384 Priority 2 calls, and 238 Priority 3 calls. Response times for Priority 1 calls averaged 4:40 minutes, Priority 2 calls averaged 6:40 minutes, and Priority 3 calls averaged 7:08 minutes. With regard to overall crime view, there were 19 assaults, thefts were up from 34 to 48. Ms. Jennings report there were 120 adult arrests and 17 juvenile arrests. There were 44 traffic crashes with property damage resulting in 6 injuries.

A complete copy of this report is available on the City's website.

3.2 **Victim Advocate Report**

Victim Assistance Coordinator, April Ryce, presented the third quarter VOCA Report. There a total of 279 victims served this quarter, 256 were primary victims and 23 were secondary victims. The vast majority of those who receive services are victims of domestic violence and tend to represent the most need. The types of services provided were described. Ms. Ryce reported that she received four call-outs with one being to provide shelter to a domestic violence family.

Ms. Ryce reported that her staff attended elder abuse training, domestic violence training, and spoke off upscale domestic violence. She explained that upscale domestic violence is defined by income and education status, but can also include status in the community. She attended a Crisis Intervention Training, Crime Victims Conference, monthly Salt Lake Domestic Violence Coalition Meetings, and remains actively involved on their Executive Committee. The 2015-2016 VOCA Grant was recently submitted with just under \$53,000 requested. She serves on the Screening and Allocation Committee and is reviewing 13 grants on a fast track award. Ms. Ryce reported that Stephanie Harper volunteers weekly, carries a crisis phone, and is up-to-date on trainings. She introduced Emily Wood as the most recent volunteer.

A complete copy of this report is available on the City's website.

4.0 **ACTION ITEMS**

4.1 **Consideration of Resolution Number 2015-23 A Resolution Tentatively Adopting an Amended Budget for the Period of 1 July 2014 Through 30 June 2015; Tentatively Adopting a Tentative Budget for the Period of 1 July 2015 Through 30 June 2016; Providing for Public Inspection of Such Budgets; Establishing the Time and Place of Public Hearing to Consider Adoption of Such budgets; and Providing for Newspaper Publications of such Public Hearings**

4.1.1 Mayor Culimore stated that the proposed resolution is for the posting and public hearing of a tentative budget that is due in June of each year as well as tentative amendments to the current year's budget. The state requires a quarterly budget amendment be completed that contains the last amendment for the current fiscal year. This is for the receiving of grants into the budget and moving money between accounts. The budget for the next fiscal year is available for public inspection. A public hearing is scheduled the end of May. The only significant change to the budget for the next fiscal year pertains to the New City Hall. A bond payment will be due in July along with the current rent. The budget includes an energy use tax as an additional source of revenue that will bring in approximately \$2 million per year.

4.1.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2015-23, tentatively adopting an amended budget for the period of 1 July 2014 through 30 June 2015; tentatively adopting a tentative budget for the period of 1 July 2015 through 30 June 2016; providing for public inspection of such budgets; establishing the time and place of public hearing to consider adoption of such budgets; and providing for newspaper publications of

such public hearings. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

4.2 Consideration of Resolution Number 2015-24 Declaring Certain Property Consumed in Normal Operations and Approving Purchase of a Police Firearm by a Retiring Police Officer

4.2.1 Mayor Cullimore stated that the proposed resolution authorizes the City's Chief of Police, upon resolution of the City Council, to award a retiring CHPD officer his badge as a memento of his service to the City, and/or to allow the retiree to purchase his pistol or other sidearm for such consideration as the City Council deems appropriate, which may be less than fair market value.

4.2.2 **MOTION:** Councilman Shelton moved to approve Resolution Number 2015-24 declaring certain property consumed in normal operations and approving the purchase of a police firearm by a retiring police officer. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously

4.3 Consideration of Resolution Number 2015-25 Authorizing the Disposal of Unclaimed Property and/or Property No Longer Needed as Evidence

4.3.1 Mayor Cullimore stated that the proposed resolution authorizes the City's Police Department to dispose of unclaimed property.

4.3.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2015-25 authorizing disposal of unclaimed property and/or property no longer needed as evidence. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

4.4 Consideration of Resolution Number 2015-26 Consenting to Appointments to the Planning Commission

4.4.1 Mayor Cullimore stated the proposed resolution is for the appointment of Sue Ryser and Allen Orr and the reappointment of James S. Jones and Jeremy D. Lapin to the Cottonwood Heights Planning Commission.

4.4.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2015-26 consenting to appointments to the Planning Commission. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

4.5 Consideration of Resolution Number 2015-27 A Resolution Approving a Fireworks Contract and Purchase Order with Lantis Productions, Inc. for 2015 Butlerville Days

- 4.5.1 Mayor Cullimore stated that the proposed resolution is for approval of a fireworks contract and purchase order with Lantis Productions, Inc. for 2015 Butlerville Days.
- 4.5.2 **MOTION:** Councilman Peterson moved to approve Resolution Number 2015-27 approving a fireworks contract and purchase order with Lantis Productions, Inc. for 2015 Butlerville Days. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.
- 4.6 **Consideration of Resolution Number 2015-28 Approving a Contract with City of Fun for 2015 Butlerville Days**
- 4.6.1 Mayor Cullimore stated that the proposed resolution approves a contract with City of Fun for carnival rides for 2015 Butlerville Days.
- 4.6.2 **MOTION:** Councilman Peterson moved to approve Resolution Number 2015-28 approving a contract with City of Fun for 2015 Butlerville Days. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.
- 4.7 **Consideration of Resolution Number 2015-29 Approving a Contract with Staker Parson Companies**
- 4.7.1 Mayor Cullimore stated that the above resolution approves a contract with Staker Parson Companies for roadway and full depth reclamation of Bengal Boulevard.
- 4.7.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2015-29 approving a contract with Staker Parson Companies. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.
- 5.0 **CONSENT CALENDAR**
- 5.1 **Approval of Minutes for April 14, 2015**
- 5.2 The minutes stood approved.
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**
- 6.1 **MOTION:** Councilman Shelton moved to adjourn the business meeting and reconvene the Work Meeting. The motion passed unanimously on a voice vote. The business meeting adjourned at 8:01 p.m.